

**A RESOLUTION**

02-R-1178

**BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/W. L. JORDEN AND COMPANY, INC., - JV FOR FC-6710-96C, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE FIELD ENGINEERING AND CONSTRUCTION MANAGEMENT ASSISTANCE DURING CONSTRUCTION FOR SANITARY SEWER EVALUATION SURVEY ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED ONE MILLION NINE HUNDRED FIFTY-SIX THOUSAND TWO HUNDRED SIXTY-THREE DOLLARS AND FORTY CENTS (\$1,956,263.40); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER: 2J27 524001 M24I22029999.

**WHEREAS**, the City of Atlanta did enter into FC-6710-96C, Annual Contract for Architectural and Engineering Services; and

**WHEREAS**, the Department of Public Works does require field engineering and construction management services for the Sanitary Sewer Evaluation Survey Projects; and

**WHEREAS**, the Department of Public seeks assistance from one the Annual Architectural and Engineering Consultants to provide field engineering and construction management services for the Sanitary Sewer Evaluation Survey Projects; and

**WHEREAS**, the Commissioner of the Department of Public Works and the Purchasing Agent have recommended that Delon Hampton & Associates/W. L. Jorden and Company, Inc., - JV, to provide field engineering and construction management assistance for the Sanitary Sewer Evaluation Survey Projects.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor be and is hereby authorized to approve a Notice To Proceed with Delon Hampton & Associates/W. L. Jorden and Company, Inc., - JV, for FC-6710-96C, Annual Contract for Architectural and Engineering Services in an amount not to exceed One Million Nine Hundred Fifty-six Thousand Two Hundred Sixty-three Dollars and Forty Cents (\$1,956,263.40);

**BE IT FURTHER RESOLVED**, that the Purchasing Agent be and is hereby directed to prepare an appropriate contractual agreement for execution by the Mayor, to be approved by the City Attorney as to form.

**BE IT FURTHER RESOLVED**, that this Notice to Proceed should not become binding on the City, and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to the contracting party.

**BE IT FINALLY RESOLVED**, that all services for said Notice to Proceed shall be charged to and paid from fund account and center number: 2J27 524001 M24I22029999.

KOB (6/21/02)




SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
68 MITCHELL ST, SW, ATLANTA, GEORGIA 30303-0324  
SUITE 4700, CITY HALL - SOUTH  
(404) 330-6240  
FAX (404) 658-7552  
email: publicworks@ci.atlanta.ga.us

DEPARTMENT OF PUBLIC WORKS  
Norman A. Koplon, P.E.  
Interim Commissioner  
David W. Peters, P.E.  
Acting Deputy Commissioner  
Garney Ingram-Reid  
Deputy Commissioner  
John W. Griffin, Jr.  
Deputy Commissioner

## MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director  
Bureau of Purchasing & Real Estate

**FROM:** John W. Griffin, Jr., Deputy Commissioner  
Department of Public Works 

**SUBJECT:** Engineering Services during Construction for FC-7345-01  
SSES, Sewer Group 1, Contracts A, B, C, & D

**DATE:** June 20, 2002

The Department of Public Works is in need of Field Engineering/Construction Management assistance for the subject contract.

The enclosed proposal has been solicited from Delon Hampton & Associates, Chartered/W. L. Jorden and Company, Inc.-JV, one of the City's Annual Architectural and Engineering Services Consultants (FC-6710-96C). We believe that this team is qualified to provide these services based on expertise and past performance in this area of work. The estimated cost of the requested scope of services is **\$1,956,263.40**.

As you are aware, we are seeking to move forward with this project in July and would like to expedite our request to City Council for approval of the work that will be performed by this consultant on this project. With this in mind, would you please prepare the legislation authorizing the Notice-to-Proceed for these services, as we would like to present it to the City Utilities Committee during its June 25, 2002 meeting.

Felicia Strong-Whitaker

June 20, 2002

Page 2 of 2

All costs for this work are to be charged to Account Number **2J27-M24I22029999-524001, Facilities Evaluation**. My staff and I are here to assist if needed. If further information is needed, please call me at (404) 330-6245.

JWG/LC

Attachments

Xc: Norman A. Koplon, P.E.  
David W. Peters, P.E.  
Lance Clark, P.E.  
Vivian Chapman  
Keith Brooks

**DELON HAMPTON & ASSOCIATES, CHARTERED / W. L. JORDEN & CO., INC.**

A Joint Venture

June 20, 2002

**DHA/WLJ PROPOSAL**

Mr. Lance Clark, P.E.  
CITY OF ATLANTA, DEPARTMENT OF PUBLIC WORKS  
68 Mitchell Street, S.W., 4<sup>th</sup> Floor Suite 4400  
Atlanta, Georgia 30335

**Re: Sanitary Sewer Evaluation Study – Annual Contract Work  
FC-6710-96C**

Dear Lance:

Thank you and the City for asking for a staffing proposal on the Sanitary Sewer Evaluation Study. As we understand from our discussion this week, we are to staff this project with two senior people, eight field inspectors, and two clericals. The duration for this assignment is one year.

We can have Mr. Ken Denton and Mr. Jimmy Webb available for the senior positions. Both of these people are currently working on the City's Orme Street Trunk Sewer Phase III that is near completion and thus they can be assigned to the referenced project. We will assign the field inspectors, as the demand requires. If additional staffing requirements are needed, please do not hesitate with your request.

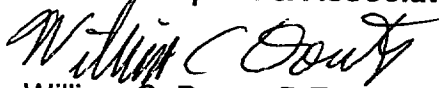
We will make every effort possible to meet the City's deadlines. We propose to do this work under our Annual Contract (hourly rates) with our joint venture partner, HDR/WL Jorden. Enclosed are our labor rates for the current year. Please note these rates are only applicable for one year and therefore may be revised after August 2002. Miscellaneous expense (such as but not limited to) transportation, supplies, and postage will be billed at our cost with no markup.

The budget for the work will depend on the staffing level actually utilized, and could be as much as \$1,956,263.40 if all the personnel is on board full time for one year.

Please do not hesitate to contact me if you have any questions.

Sincerely,

***Delon Hampton & Associates, Chartered***



William C. Douty, P.E.  
Interim Vice President, Southern Region

Cc: William Jorden, HDR/WLJ

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# SANITARY SEWER EVALUATION SURVEY

DHA/WLJ JV, Rates August 2002

Revised Fee Estimate, June 20, 2002

Project Duration 52 Weeks  
Hours per week 40

PERSONAL	\$/Hour	Quantity	Percent	Hours	Amount
Principal/Project Director	139.00	0	5%	-	\$ -
Senior Project Manager	111.00	0	0%	-	\$ -
Project Manager	105.00	1	100%	2,080	\$ 218,400.00
Construction Manager	105.00	0	0%	-	\$ -
Senior Engineer I	79.00	1	100%	2,080	\$ 164,320.00
Resident Inspector	70.00	8	100%	16,640	\$ 1,164,800.00
Senior Administrator	48.00	1	100%	2,080	\$ 99,840.00
Clerical	45.00	1	100%	2,080	\$ 93,600.00

**SUBTOTAL PERSONAL** \$ **1,740,960.00**

Labor Escalation for 2003 5% \$ **87,048.00**

ODCs	\$/week	Quantity	Percent	Amount
Transportation	50.00	10	100%	\$ 26,000.00
Supplies	75.00	1	100%	\$ 3,900.00
Postage	100.00	1	100%	\$ 5,200.00

**SUBTOTAL ODCs** \$ **35,100.00**

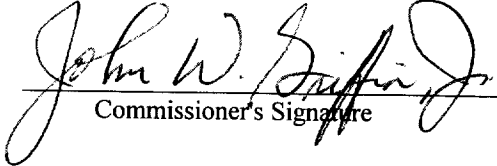
Contingency 5% \$ **93,155.40**


**TOTAL PROJECT FEE ESTIMATE \$ 1,956,263.40**

# TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIGDEON

  
Commissioner's Signature

  
Director's Signature

Originating Department: Public Works

Contact Person: Keith Brooks X 6382

Committee(s) of Purview: City Utilities

Council Deadline: June 14, 2002

Committee Meeting Dates(s): June 25 - 26, 2002

Full Council Date: July 1, 2002

## CAPTION

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/W. L JORDEN AND COMPANY, INC., - JV FOR FC-6710-96C, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE FIELD ENGINEERING AND CONSTRUCTION MANAGEMENT ASSISTANCE DURING CONSTRUCTION FOR SANITARY SEWER EVALUATION SURVEY ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED ONE MILLION NINE HUNDRED FIFTY-SIX THOUSAND TWO HUNDRED SIXTY-THREE DOLLARS AND FORTY CENTS (\$1,956,263.40); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER: 2J27 524001 M24I22029999.

## BACKGROUND

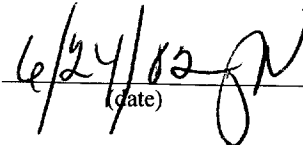
To provide field engineering and construction management assistance during the construction of the of the four Sanitary Sewer Evaluation Survey Projects.

**FINANCIAL IMPACT (if any)**     \$1,956,263.40

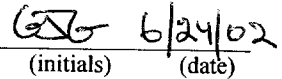
## *Mayor's Staff Only*

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Received by Mayor's Office:

  
(date)

Reviewed by:

  
(initials) (date)

Submitted to Council:

(date)

Action by Committee:

☐ Approved    ☐ Adversed    ☐ Held    ☐ Amended  
☐ Substitute    ☐ Referred    ☐ Other